

Notice of Meeting



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Governance Committee

Tuesday 28 April 2026 at 6.30 pm
in the Council Chamber Council Offices,
Market Street Newbury

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Date of despatch of Agenda: Monday 20 April 2026

For further information about this Agenda, or to inspect any background documents referred to in Part I reports, please contact Gordon Oliver on 01635 519486

e-mail: Gordon.Oliver1@westberks.gov.uk

Further information and Minutes are also available on the Council's website at

www.westberks.gov.uk



WestBerkshire
C O U N C I L

Agenda - Governance Committee to be held on Tuesday 28 April 2026 (continued)

To: Councillors Erik Pattenden (Chairman), Howard Woollaston (Vice-Chairman), Dominic Boeck, Jeremy Cottam, Laura Coyle, Carolyne Culver, Billy Drummond, Owen Jeffery, Stephanie Steevenson, Simon Carey and David Southgate

Substitutes: Councillors Anne Budd, Adrian Abbs, Dennis Benneyworth, Paul Dick, Janine Lewis and Alan Macro

Agenda

Part I		Page No.
1	Apologies To receive apologies for inability to attend the meeting (if any).	1 - 2
2	Minutes To approve as a correct record the Minutes of the meeting of this Committee held on 27 January 2026.	3 - 8
3	Declarations of Interest To remind Members of the need to record the existence and nature of any personal, disclosable pecuniary or other registrable interests in items on the agenda, in accordance with the Members' Code of Conduct .	9 - 10
4	Forward Plan Purpose: To consider the Forward Plan for the next 12 months.	11 - 14
5	Action Log Purpose: To be informed about the actions taken from past meetings.	15 - 18
6	Internal Audit Update Report - Quarter Three 2025/26 Purpose: To update the Committee on the status of Internal Audit work as at the end of quarter three 2025/26.	19 - 40
7	Formation of an Audit and Risk Committee Purpose: This report proposes the formation of a new Audit and Risk Committee to provide a stronger and clearer focus on financial management and risk assurance, with the consequent merging of the Governance and Personnel Committees.	41 - 58



- 8 **Risk Management Q3 2025/26** 59 - 68
Purpose: To highlight the 17 corporate risks (as at the end of December 2025) that need to be considered by the committee and outline the actions that were being taken to mitigate those risks, in accordance with the West Berkshire Council Risk Management Strategy, and to call attention to changes observed in the Corporate Risk Register (CRR) during the reference period, more specifically, those related to a change in scoring or to the closure or inclusion of a risk in the register.
- 9 **Exclusion of Press and Public**
RECOMMENDATION: That members of the press and public be excluded from the meeting during consideration of the following items as it is likely that there would be disclosure of exempt information of the description contained in the paragraphs of Schedule 12A of the Local Government Act 1972 specified in brackets in the heading of each item. [Section 10 of Part 10 of the Constitution refers.](#)

Part II

- 10 **Strategic Risk Register** 69 - 88
(Paragraph 3 – information relating to financial/business affairs of particular person)
(Paragraph 5 – information relating to legal privilege)
(Paragraph 5 – information relating to proposed action to be taken by the Local Authority)

Sarah Clarke .

Sarah Clarke
Executive Director - Resources

If you require this information in a different format or translation, please contact Gordon Oliver on telephone 01635 519486.

